

Appendix to Agenda Item 9

Electrical Contract Tender Report Short Summary

Chichester District Council placed a contract notice in the European Journal on 26 December 2015 for the **Electrical Repair and Maintenance Contract 2016/21**. The Council undertook a single stage (Open) tendering procedure which ended on 5 February 2016.

The Council received twelve compliant responses to the invitation to tender documents and following a tender evaluation process undertaken by Officers from the Council's Building Services, Facilities and Procurement teams, the contract shall be awarded to the bidder who submitted the most economically advantageous tender.

The evaluation criterion was divided into three categories, Quality, Price and Health & Safety.

Label	Criteria	Percentage score
Quality.	Experience, capability, methodology	50%
Price.	Hourly rate (45%) plus fixed testing (5%)	50%
Health & Safety	Questionnaire response	Pass / Fail

The preferred tenderer scored 41.16 for Quality, 42.57 for Price totalling 83.73/100.

The next highest score was 80.76 and the lowest score given was 27.96.

The full results for all tenderers are included below:

Electrical Tender Evaluation					
	Quality Score - 50%	Labour Price Score 45%	PIR/EICR Testing Price Score - 5%	Total Score	Rank
Tender A	23.26	39.61	4.93	67.80	
Tender B	27.83	43.43	1.44	72.72	3rd
Tender C	34.27	27.41	2.70	64.38	
Tender D	38.33	37.43	5.00	80.76	2nd
Tender E	33.57	30.21	4.62	68.40	
Tender F	32.77	34.01	3.00	69.78	
Tender G	32.03	35.87	1.48	69.38	
Tender H	13.32	11.64	3.00	27.96	
Tender I	33.86	29.07	2.44	65.37	
Tender J	41.16	39.56	3.01	83.73	1st
Tender K	21.93	45.00	3.84	70.77	
Tender L	40.66	16.08	3.66	60.40	

The preferred bidder has been financially vetted and is considered minimal risk for this project.

The Health and Safety responses provided are considered acceptable.

21/03/2016